



Oregon Robotics Tournament and Outreach Program

"Opening Doors to the Worlds of Science and Technology for Oregon's Youth since 2001"

www.ortop.org

ORTOP FIRST® LEGO® League Junior Expo Creature Craze Season Purchase Order Payment Form

Please use this form to request a PO from your purchasing department. We will consider your fees paid only after we receive this form with a copy of the purchase order.

ORTOP's registration fees are set to cover the approximate cost per team of providing our programs each year. If your team cannot afford the full registration fee of \$80, you can request that ORTOP use sponsor funds to provide your team a discount of up to \$40. During the 2016-17 season, all discount requests will be honored as long as a reason is given using the options provided below.

PURCHASE ORDERS are due TWO WEEKS before Expo --- PLEASE PRINT CAREFULLY

FLL Jr. Team Number	Coach Name	Full Registration Fee	Requested Discount \$0 to \$40	Registration Fee Due \$80 minus discount
		\$80		
		\$80		
		\$80		
		\$80		
		\$80		
Total Amount Due:				\$

(attach additional sheet if more than 5 teams)

Please return this form with PO attached to:

Email	Mail	Fax
JFLL-payments@ortop.org	ORTOP Registration 4800 SW Griffith Dr., Suite 215 Beaverton, OR 97005	(888) 653-2552

For more information, please email jfll-payments@ortop.org or call 503-486-7622

<p style="font-size: 1.2em; margin: 0;">Your Purchase Order Number:</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">CONTACT FOR INVOICE (if not on PO): Email Address to send Invoice</p> <hr style="border: 0; border-top: 1px solid black; margin: 5px 0;"/> <p style="margin: 0;">Contact Name _____</p> <p style="margin: 0;">Contact Phone _____</p>	<p style="margin: 0;">Reason(s) for Requesting a Discount (check all that apply):</p> <p style="margin: 0;"><input type="checkbox"/> Our fundraising has fallen short this year.</p> <p style="margin: 0;"><input type="checkbox"/> We're a new team and haven't had time to do enough fundraising.</p> <p style="margin: 0;"><input type="checkbox"/> Our team members come from families with limited economic means.</p> <p style="margin: 0;"><input type="checkbox"/> Kits or equipment have used up most of our available funds.</p> <p style="margin: 0;"><input type="checkbox"/> Our team will incur significant travel expenses to attend the event.</p> <p style="margin: 0;"><input type="checkbox"/> Our team expenses are higher than we expected them to be.</p> <p style="margin: 0;"><input type="checkbox"/> Other: _____</p>
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Make a copy of completed form and give to the person processing the Purchase Order to include with the PO. We need this to match it with your team.